

# ENTRÉ

**HOW-TO GUIDE:  
ADDING A PANEL**



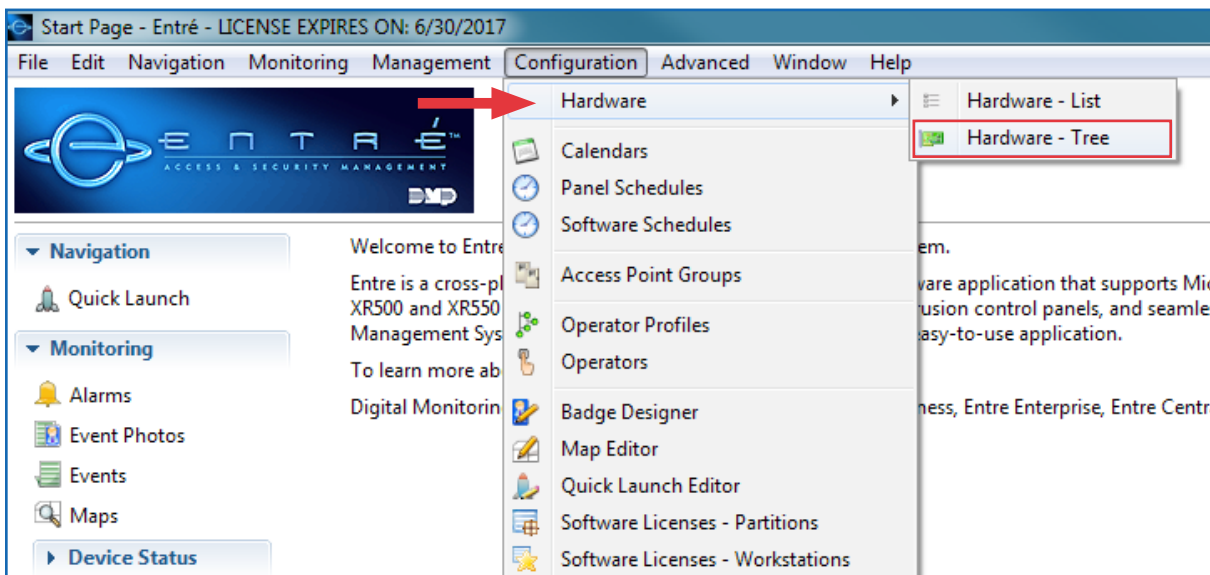
LT-1634 17185

# ADD THE PANEL

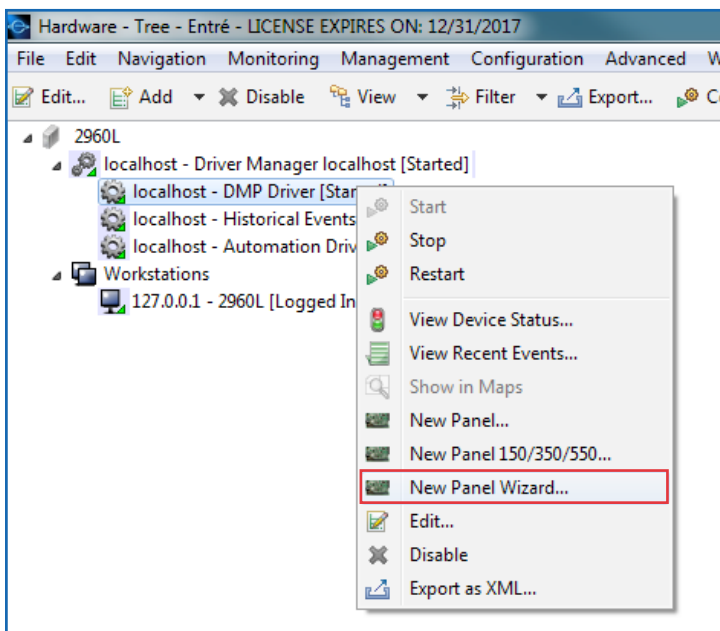
Follow these steps to add a new panel to the hardware tree.

**Note:** If you are replacing an existing panel, see the *Entré How-To Guide: Swapping Panels* for information on that process.

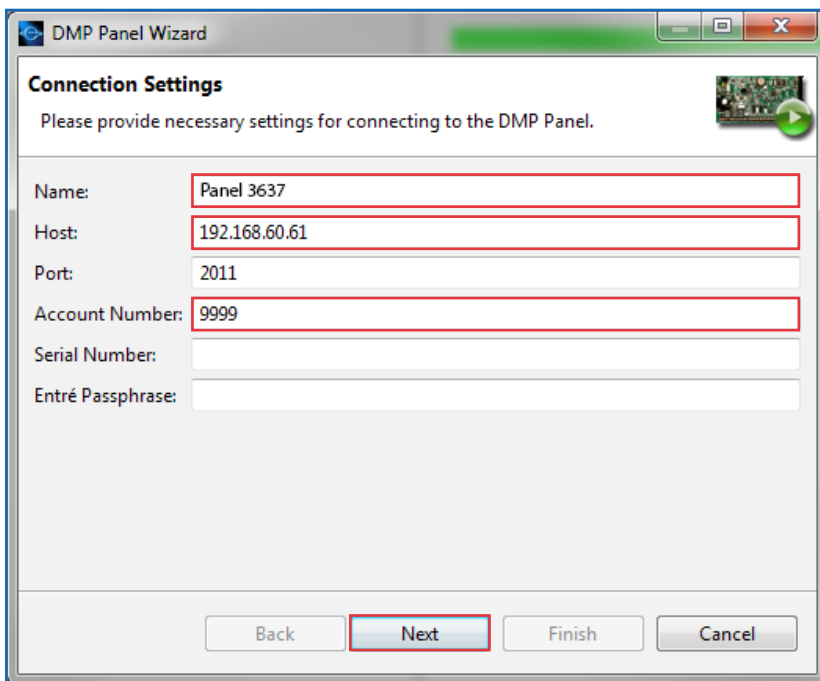
- 1 Open the **Configuration** menu, hover over **Hardware**, and select **Hardware - Tree**.



- 2 Right-click the **DMP Driver** and select **New Panel Wizard...**

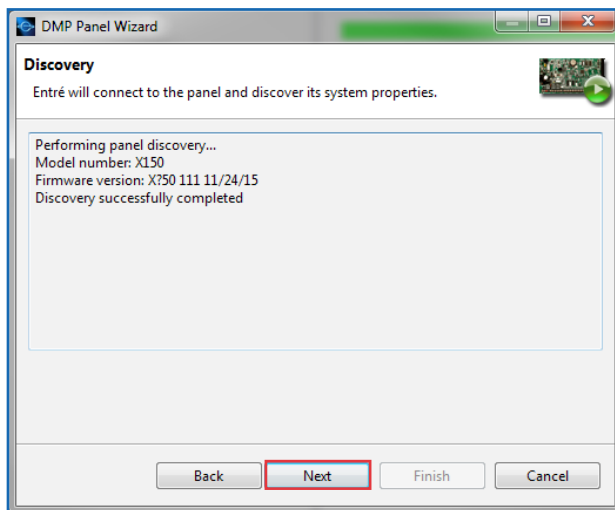


- 3 Enter the panel's information in the **DMP Panel Wizard** window.
  - a. The panel **Name** should be "Panel ####" (where #### is the panel number).
  - b. Enter the IP address in the **Host** field.
  - c. Enter the **Account Number**.



- 4 Click **Next**. Entré attempts to connect to the panel.

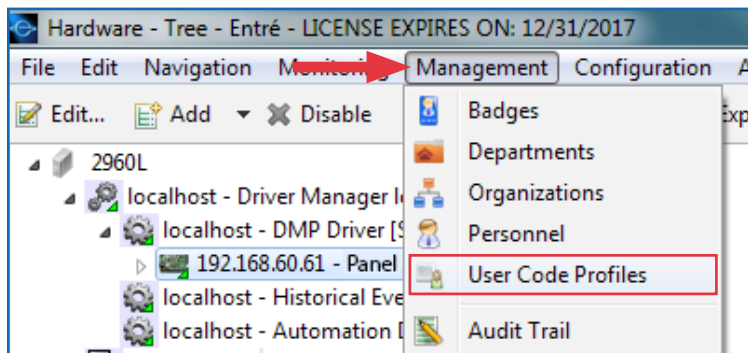
- If connection was successful, continue through the prompts and click the **Finish** button to complete the import process.



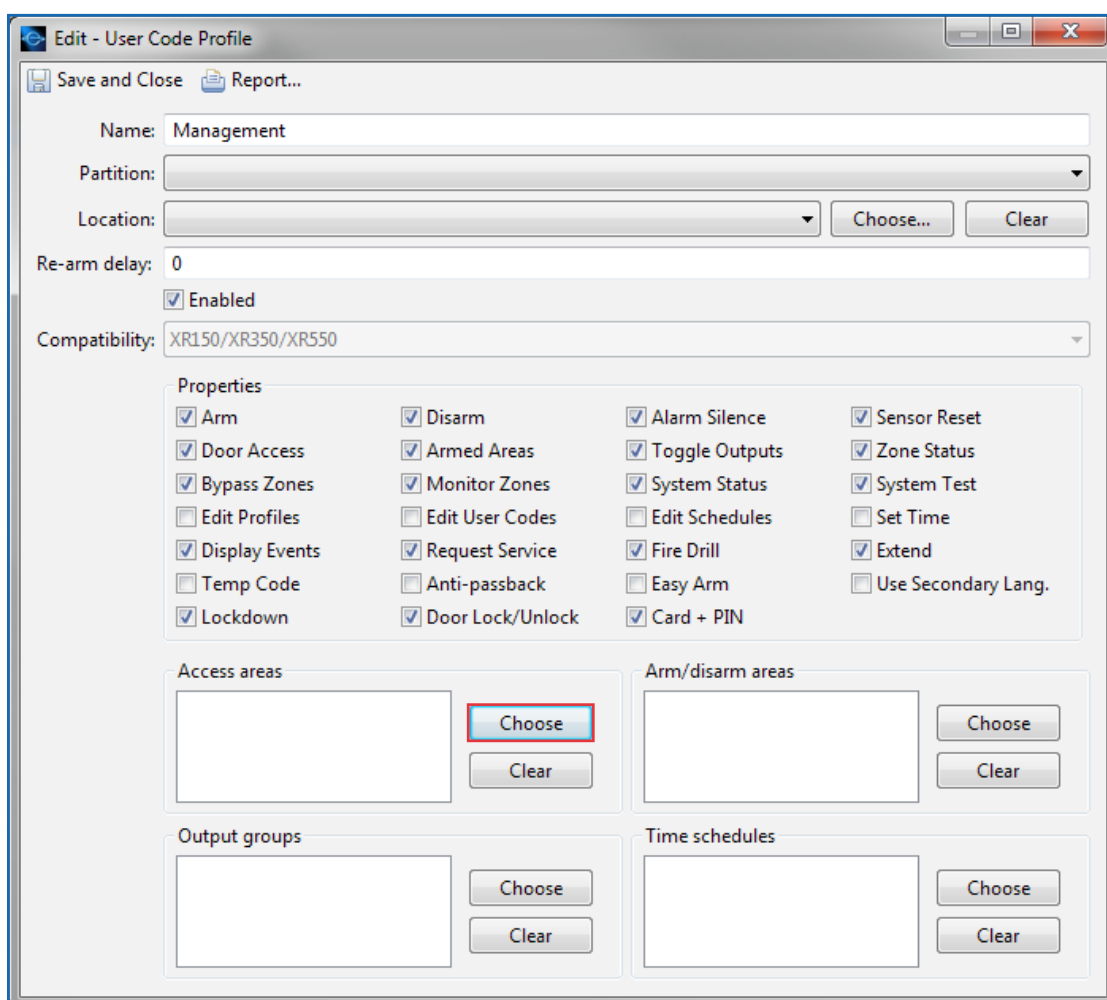
- If an **Unable to discover controller** prompt appears, there is an issue connecting. In Remote Link™, confirm the connection in **Remote Options**, the panel account number, and the IP address.

**5** Assign areas to the appropriate **User Code Profiles**.

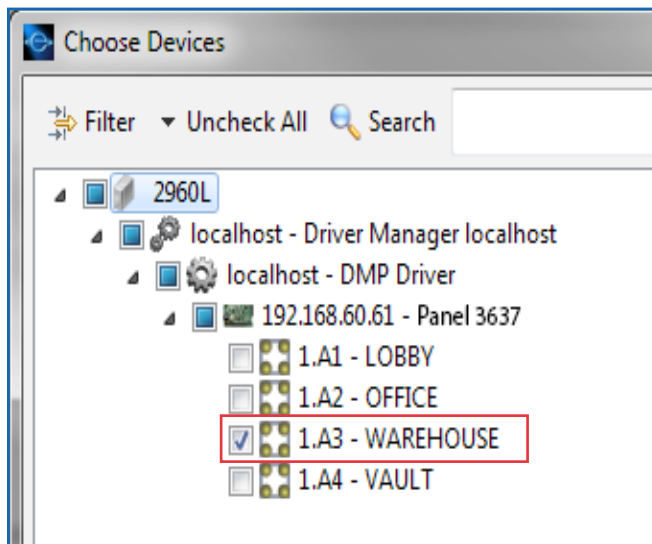
- a. Open the **Management** menu, then select **User Code Profiles**.



- b. Double-click the profile to open its settings, or right-click and select **Edit**.
- c. Click **Choose** next to the **Access Areas** field.



- d. Select the areas this profile will have access to, then click **OK** to confirm.

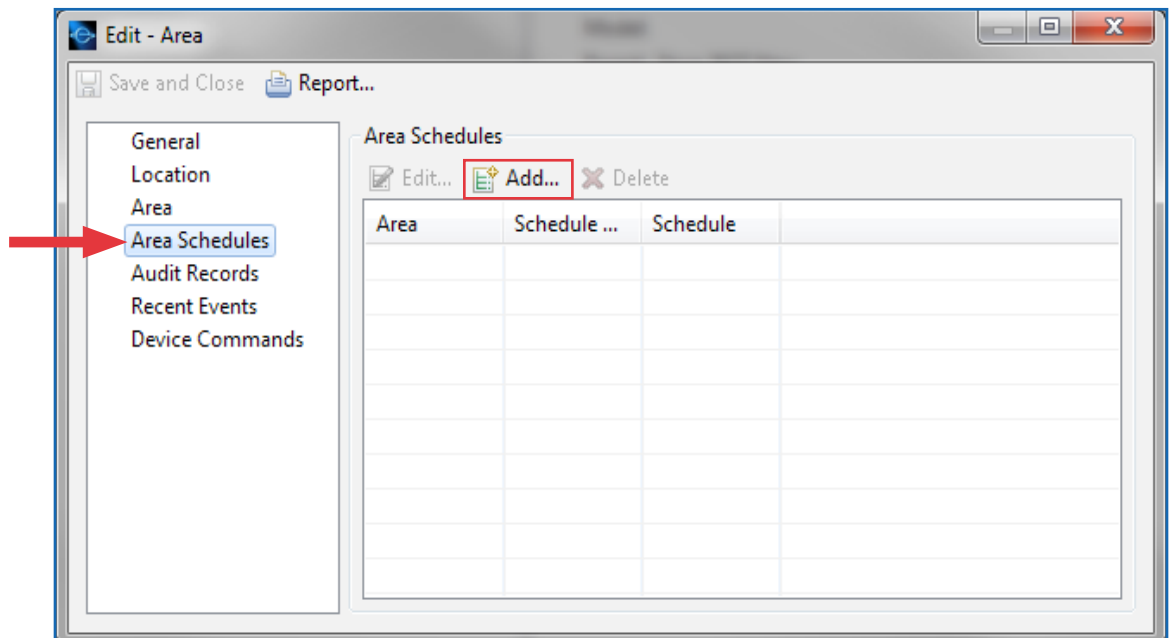


- e. Repeat this process for any **Arm/disarm areas**, **Output groups**, or **Schedules** that apply to this profile.
- f. Click **Save and Close**.

## 6

Assign **Schedules** to **Areas**, **Outputs**, and **Doors**.

- a. Right-click the **Area**, **Output**, or **Door** and select **Edit**.
- b. Select the relevant schedule section.  
**Note: Area Schedules** is shown below as an example. **Output Schedules** and **Door Schedules** can be added by following the same process.

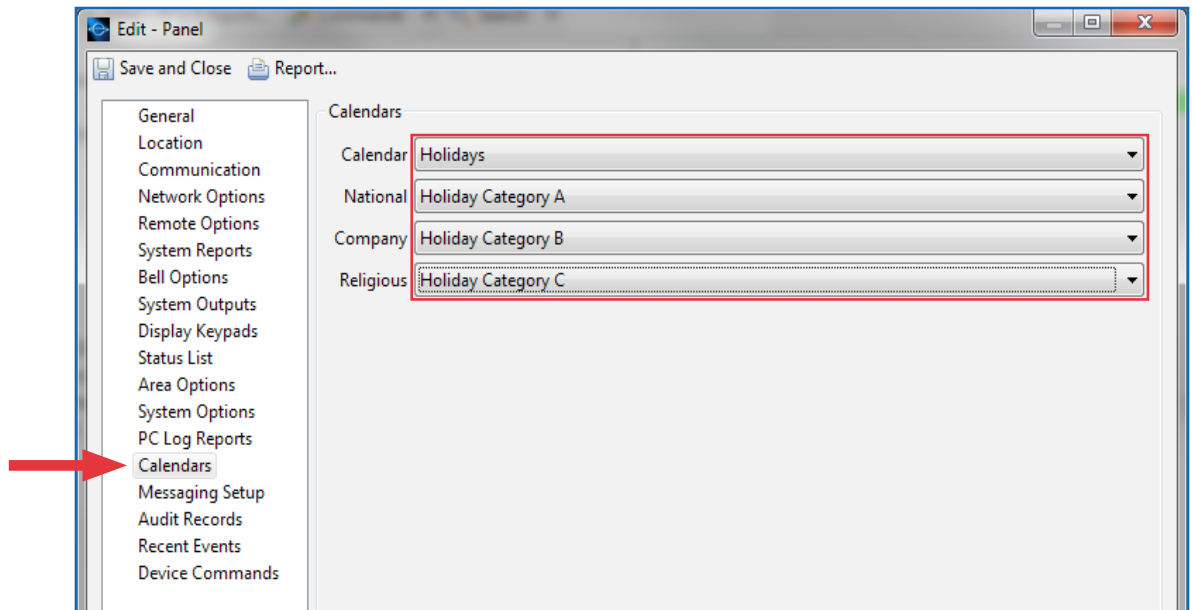


- c. Click **Add**.
- d. Select a schedule number from the drop-down menu.
- e. Select the schedule name from the **Schedule** drop-down menu.
- f. Click **Save and Close** on both windows.

7

Assign a calendar to the panel.

- a. Right-click the panel and select **Edit**.
- b. Select **Calendars**.
- c. Use the drop-down menus to assign calendar and holiday categories to the panel.



- d. Click **Save and Close**.



*Designed, engineered,  
and manufactured in  
Springfield, Missouri*

**INTRUSION • FIRE • ACCESS • NETWORKS**

2500 North Partnership Boulevard  
Springfield, Missouri 65803-8877

800-641-4282 | [dmp.com](http://dmp.com)